INFORMATION TECHNOLOGY POLICY

Preamble

Information Technology (IT) policy sets forth those policies that govern responsible usage including IT and Wi-Fi facilities allocated centrally or by individual departments. Every user of the University is expected to be familiar with and adhere to this policy. They are responsible for proper usage, protection of information resources and privacy aspects.

Scope

The usage of IT resources is aimed at promoting the mission of the University in teaching, research and extension activities.

Objectives

- To ensure the integrity, reliability, availability and performance of the IT systems
- To ensure that all users adhere to the procedures and facilitate the implementation of this policy

Policy Statement

- The users shall make effective usage of systems, internet, wireless resources, official websites and administrative system portal for various application including e-library resources
- The University shall periodically advise the users to comply with the policies and obligations (including Licenses and Contracts)
- The users shall not send, view or download fraudulent, harassing, obscene, threatening and other messages or materials that are in violation of applicable law or University policy
- Users shall not violate the copyright law and shall respect license agreement related to copyright materials

- Users shall abide by the rules of the University while interacting in social media, mailing lists, news rooms and blogs.

Operating Aspects

- The University shall endeavour to ensure fair implementation of this policy so as to meet with the objectives of its formulation
- The respective heads of the departments shall be responsible for the compliance of the University policy related to the handling of information resources.

Budgetary Provisions

- Centralised facilities like Campus Networking, Computer Centre, Internet Centre, Tamil Computing Centre, Incubation Centre, Centre for Instrumentation and Maintenance Facility (CIMF) and Central Library are funded and managed by allocating budgetary provision in the annual budget of the University
- Purchase and services are carried out as per the University norms.

Responsibility

- Internet facility is provided to all students and members of the staff of the University through a centralised registration process at the Computer Centre
- The University website is designed, launched and maintained at the Computer Centre
- Procurement of hardware, software, maintenance and updates as and when required are done by following the University norms.

Implementation

Information and Technology Policy will be executed through a specially constituted committee with the cooperation of stakeholders.

Approval and Review

Information and Technology Policy will be reviewed once in three years or as and when required. The Registrar of the University will be the custodian of the policy.

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REGISTRAR
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